

How to sign MARGARET ANNE SMITH's LPA

Your LPA has 21 pages. Keep every page together, in order, and send them all to the Office of the Public Guardian - including pages with nothing written on them. A missing page means the LPA will be rejected.

The golden rules

- Sign in the order in this guide: the donor first, then the certificate provider, then each attorney and replacement attorney, then the person applying to register. Signing out of order makes the LPA invalid.
- Use a black pen. Sign in the box highlighted yellow in this guide.
- Do not write any dates yet. Leave every date box (highlighted blue) empty until everyone has signed. The dates are then all filled in at the end - see step 5.
- Each witness must be 18 or over and must watch the person sign. The donor cannot witness an attorney's signature, and an attorney cannot witness the donor's signature.
- If you make a mistake, don't use correction fluid. Cross it out, write the correction next to it, and everyone who signs that section initials the change.
- Don't unstaple or remove any pages.

Who signs what

Who	Role	Signs on	Witness
MARGARET ANNE SMITH	Donor	page 10 (form page 10), page 21	PETER BROWN
PETER BROWN	Certificate provider	page 11 (form page 11)	None needed
JOHN SMITH	Attorney	page 12 (form page 12)	PETER BROWN
LUCY GREEN	Replacement attorney	page 13 (form page 13)	PETER BROWN
TOM GREEN	Replacement attorney	page 14 (form page 14)	PETER BROWN
MARGARET ANNE SMITH	Applying to register	page 20 (form page 20)	None needed

Yellow = sign here. Blue = date box (fill in at the end).

Step 1 - the donor signs

MARGARET ANNE SMITH signs first, before anyone else signs anything. Sign section 9, then the continuation sheet - all at the same time.

The continuation sheet is at the back of the LPA, so it is shown at the end of this guide, after step 4 - but MARGARET ANNE SMITH signs it now, straight after section 9.

PETER BROWN watches MARGARET ANNE SMITH sign section 9 and then signs as witness. They are also the certificate provider. The witness's name and address are already printed.

MARGARET ANNE SMITH signs section 9 here; PETER BROWN watches and signs as witness. Leave the date box empty for now - see step 5.

Section 9

Signature: donor

By signing on this page I confirm all of the following:

- I have read this lasting power of attorney (LPA) including section 8 'Your legal rights and responsibilities', or I have had it read to me
- I appoint and give my attorneys authority to make decisions about my property and financial affairs, including when I cannot act for myself because I lack mental capacity, subject to the terms of this LPA and to the provisions of the Mental Capacity Act 2005
- I have either appointed people to notify (in section 6) or I have chosen not to notify anyone when the LPA is registered
- I agree to the information I've provided being used by the Office of the Public Guardian in carrying out its duties

Helpline
0300 456 0300



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Be careful

Sign this page (and any continuation sheets) before anyone signs sections 10 and 11.

Donor

Signed (or marked) by the person giving this lasting power of attorney and delivered as a deed.

Signature or mark

DONOR SIGNS

Date signed or marked

DATE

Day Month Year

If you have used Continuation sheets 1 or 2 you must sign and date each continuation sheet at the same time as you sign this page.

If you can't sign this LPA you can make a mark instead. If you can't sign or make a mark you can instruct someone else to sign for you, using Continuation sheet 3.

Witness

The witness must not be an attorney or replacement attorney appointed under this LPA, and must be aged 18 or over.

Signature or mark

WITNESS SIGNS

Full name of witness

PETER BROWN

Address

1 HIGH STREET

TAUNTON

Postcode TA1 1AA

Help?

For help with this section, see the Guide, part A9.

Only valid with the official stamp here.

LPIF Property and financial affairs (08.25)

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LPA page 10 of 21 - Section 9 - donor signs

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